

	<b>Mar Baselios Christian College of Engineering and Technology</b> Kuttikanam, Peermade – 685531	Format No.	<b>GOV : D3.5</b>
		Rev. No.	00
		Date	
		Page	<b>1 of 1</b>

### Minutes of Meeting

Academic Year : 2023-2024		Date: 15/11/2023	
Name of Facilitator: IIIC Coordinator		Time: 12:30 pm	
Meeting type: Scheduled		Venue: Civil department	
<b>Name of the Attendees</b>	<b>Sign</b>	<b>Name of the Attendees</b>	<b>Sign</b>
Prof. Ardra Jayachandran S			
Prof. Aryalakshmi R			
Prof. Owsu Kurien			
Prof. T S Anu			
Prof. Amjad Siyad			
Prof. Danny Jennez			
<b>AGENDA</b>			
1. Passing of minutes of previous meeting		2. IIIC next meeting schedule	
3. Immediate plan of IIIC			
<b>DISCUSSIONS &amp; DECISIONS</b>			
1.	Discussed about the technical treasure hunt conducted for all engineering students on 19/10/2023		
2.	Discussed about the one-day technical talk for civil engineering students which were conduct on 19/10/2023		
3	Decided to conduct 4 day workshop on total station and DGPS on 07/10/2023		
4	Next meeting of IIIC is scheduled on 15/11/23		
<b>Minutes prepared by Prof. Ardra Jayachandran S</b> <b>Minutes verified by Prof. Danny Jennez</b>			