



**MAR BASELIOS CHRISTIAN**  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
KUTTIKANAM, PEERMADE

**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**  
**Circular**

EE/2021-004

Date-20.05.2021

Department Advisory Board (DAB) is constituted with following members for development and progress of Electrical and Electrical Engineering department for the academic year 2021-2022.

Name	Designation in DAB	Official Designation	Company/Institution
Dr. Jayaraj Kochupillai	Chairman	Principal	MBC College of Engineering and Technology
Dr. Kanchana K	Convener	HoD/EEE	
Dr. Anoop K J	Member	Dean (Academics)	
Mr. Resmara S	Member	Asst. Professor	
Ms. Rinu Susan Roy	Member	Asst. Professor	
Dr. Boby George	Academic Representative	Professor	IIT Madras
Dr. Sunilkumar P R		Professor	RIT Kottayam
Dr. Biju K		HoD/EEE	Munnar College of Engineering
Mr. Benet George V	Industry Representative	Founder and Chief consultant	Bigeta Energy Solutions LLP, Bangalore
Ms. Safia Varghese	Alumni Representative	Office Manager	Soleco Energy Pvt LTD, Ernakulam.
Mr. Samuel. E	Parent Representative	Asst. Executive Engineer	Electrical Subdivision, KSEB Ltd., Vandiperiyar

Dr.K.Kanchana

HOD / EEE

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Copy to:

1. Director
2. Principal
3. Dean (Academics)
4. Dean (Students Affairs)
5. HoDs
6. Department File

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Department Advisory Board Meeting - 22.05.2021 5.00 P.M External Inbox x

**K. Kanchana** <kkanchana@mbcpeermade.com>

to Bobby, Biju, Sunil, Benet, Peermade, Anoop, vattakkulamsamuel

Dear Sir,

Greetings from the EEE Department of Mar Baselios Christian College of Engineering and Technology, Peermade

The Department Advisory Board (DAB) meeting is scheduled for 22.05.2021, Saturday, at 5:00 P.M by online video

The agenda of the meeting are:

- Revision of
  - Vision and mission statements of EEE Department
  - Program Specific outcomes (PSO)
  - Program Educational Objectives(PEO)
- Curriculum Gap Identification and solution for Gap-filling.

I request your valuable presence, suggestions, and support during the meeting

The link is given

[meet.google.com/spk-efyy-xdb](https://meet.google.com/spk-efyy-xdb)

<b>Mar Baselios Christian College of Engineering and Technology</b> Kuttikanam, Peermade – 685531 Department Advisory Board	Format No.	GOV : D3.4
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No: MBC/EEE/2021/03     Minutes of Meeting

Academic Year: 2020-21		Date: 22/05/2021	
Name of Facilitator: HOD		Time: 5.00PM -8.15PM	
Meeting Type: Scheduled		Venue: Online Video Conference	
<b>Name of the Attendees</b>	<b>Sign</b>	<b>Name of the Attendees</b>	<b>Sign</b>
Dr. Jayaraj Kochupillai		Dr. Anoop K. J	
Dr. Kanchana K		Mr. Resmara S	
Ms. Rinu Susan Roy		Dr. Boby George	
Dr. Sunilkumar P R		Dr. Biju K	
Mr. Benet George V		Ms. Safia Varghese	
Mr. Samuel. E			

### AGENDA

The agenda of the meeting are:

Revision of

- 1) Vision statements of EEE Department
- 2) Mission statements of EEE Department
- 2) Program Specific outcomes (PSO)
- 3) Program Educational Objectives (PEO)
- 4) Curriculum Gap identification and solution for Gap-filling.

Sl.No	DECISIONS
1.	AG1- Department head presented current vision, mission, PSO and PEO of the department. Decided to bring little changes in the vision statement of the department as per the suggestions from DAB members.  Also
2.	AG2- Decided to set the department mission into four precise statements from the earlier three detailed statements.

3.	AG 3- DAB members suggested that PSO should touch the core areas of Electrical and Electronics branch and also it should present in a simple and specific manner. So by taking their valuable comments, it is decided to arrange PSO in two statements.
4.	AG 4 - By considering the valuable comments from DAB members, it is decided to arrange the PEO's statements into little more precise.
5.	AG 5 - Decided to follow some useful methods to identify curriculum gap and discussed some strategies to fill the curriculum gap by following it.